**STSW Annual Business Meeting**

**Thursday, October, 16, 2019 – 12:15pm**

**Denver Marriott Tech Center**

**Minutes**

Molly Dugan opened the meeting by greeting attendees, sharing general announcements, and acknowledging Board members in attendance.

**Reports**

Secretary’s Report – Molly explained that the 2018 minutes are available on the website.

Treasurer’s Report – Molly reviewed the 2018 income and expenses report, highlighting that the annual conference is STSW’s largest expense. She explained that conference registration does not cover the entire cost of the conference, thanked STSW’s sponsors, and encouraged attendees to visit the sponsor’s booths.

**Highlights from 2019**

Molly briefly shared the results of the annual survey and encouraged attendees to review the report for further details.

Molly explained that STSW has continued to make numerous efforts to build connections. She highlighted that she and former Board member, Sandy McMath, were able to attend the Transplant Manager’s Forum this year; Board member Kay represented STSW by participating in a work group with the Heart Failure Society of America to help develop a consensus statement on acute mechanical support, Board member Laurie participated in the UNOS Living Donor Committee and helped develop a letter regarding the living donor role that was sent to CMS, and Board member Jan represented STSW in partnering with the American Society for Transplantation’s Psychosocial Community of Practice to help sponsor a Caregiver Consensus Conference – Jan attended the conference and is helping create a Caregiver Toolkit.

Molly briefly shared progress on membership, the speaker’s bureau, and credentialing. Molly encouraged members to sign up for the 15 committees of the STSW and directed members to the sign-up sheets during the conference.

**Election**Molly explained that a new Secretary and Treasurer are due to be elected this year, and the candidates are respectively, Clifton Hill and Kristen DeVoe. Molly further explained the election process to attendees and called for the votes. Both Clifton and Kristen were unanimously elected to the Secretary and Treasurer positions for 2020.

**Awards**

Colleen Satarino was presented with the Lee Suszycki Memorial Award

Nancy Edgington was presented with the Judy Midlefort Memorial Award

**2020 Conference**

Molly shared that next year’s conference will be in Orlando, and she encouraged attendees to consider hosting a conference in their city.

Meeting adjourned

Respectfully Submitted,

Molly Dugan (for Clifton Hill, Secretary)